

**MINUTES OF THE BCA EXECUTIVE COMMITTEE MEETING
HELD ON APRIL 26, 2006 AT SPORT BC, VANCOUVER, B.C.**

Action By

1. **CALL TO ORDER**

The meeting was called to order at 5:40 p.m. Present: Tom Hastie (Chair), Larry Harper, Greg White, Brian McCaldar and Ann Kirk (Recorder). On the phone in Victoria: Tom Dingle Regrets: David Polisi and Diana Hollefreund

2. **AGENDA**

2.1 **Additions:** Under New Business: 8(b) Vacancy on the Board; 8(c) Awarding of Championships (Tom) and 8(d) Athletics Canada National Policy for Sanctioning Draft 2 (Brian).

2.2 **Adoption:** *MOVED (Dingle/White) THAT THE AGENDA, AS CIRCULATE PLUS ADDITIONS, BE ADOPTED. CARRIED*

3. **MINUTES**

3.1 **Minutes of the February 22, 2006 Executive Committee Meeting**

MOVED (White/Harper) THAT THE MINUTES OF THE FEBRUARY 22, 2006 EXECUTIVE COMMITTEE MEETING, AS CIRCUALTED, BE ADOPTED. CARRIED

3.2 Minutes of the March 25, 2006 Board of Directors Meeting were received.

(Note: Ron Bunting to be added as being in attendance at the meeting.)

4. **BUSINESS ARISING**

4.1 **February 22, 2006 Executive Committee Meeting**

4.1.1 **GST**

- The required implementation re: GST still needs to be formally clarified with the BCA accounting personnel.

Action: Referred to Larry Harper and Brian McCaldar to finalize.

Larry/Brian

4.1.2 **Tent and Banner Update**

- BCA banners have been purchased. Continuing to investigate the purchase of tents.

4.1.3 **Insurance re: Clubs, Individuals, DOE, Club Executive and Sanctioning Rules**

MOVED (White/Harper) THAT THIS ITEM BE TABLED UNTIL THERE IS AN ATHLETICS CANADA NATIONAL POLICY FOR SANCTIONING. CARRIED

4.1.4 **Centres (National, Provincial, Regional) Program**

- This item was presented and discussed at the Board of Director March 25, 2006 meeting.

5. **REPORTS**

5.1 **Finance**

- Detailed Trial Balance and Aged Receivables Statements to 4/20/06 were circulated and reviewed.

5.2 **Administration and Planning**

5.2.1 **BCA Strategic Plan (2006-2012)**

- A document listing the Goals of the 5 Critical Elements was circulated. Work now needs to be done to identify Objectives to support the Goals.

- Discussion and acceptance of the Goals and Objectives will be an agenda item for the May Board meeting.

Staff

5.2.2 **Office Computers – Update re: Replacement**

- In the process of purchasing the required items. Have received 3 quotes, awaiting another quote for the laptops.

- Sam continuing to learn more about WebAlive

- Larry questioned if a risk assessment on the BCA internet system had been done to ensure it is as safe as possible.

Action: Referred to Larry and Brian to determine if any action is required.

Larry/Brian

5.3 **Marketing and Communications**

5.3.1 **Calendar of Events** - This publication is currently at the printers and should be available next week.

5.4 **Membership**

5.4.1 **Prairie Inn Harriers - Update**

- As directed by the BCA Board, the PIH were advised that the Board could not accept their interim proposal re: BCA Membership as outlined in their February 9, 2006 letter.
- Correspondence has now been received from Bob Reid, Director, PIH indicating that the "Prairie Inn Harriers Racing Team" will join BCA.

5.4.2 BCA Policies, Rules and Regulations are on the BCA website; however, it was suggested that the membership be made aware of these on an annual basis.

Staff

6. **NEW BUSINESS**

6.1 **Request for BCA to withdraw a 2003 Coaching Excellence Award**

- Copy of a letter from Corrie Appelt, Secretary of the South Fraser Track & Field Club 2000-2004, was circulated. Her letter requested that BCA withdraw Glen Hugo's 2003 Coach of the Year Award due to his guilty plea to charges of sexually molesting South Fraser Track & Field Club female athletes.

Action: Staff to do research and make a recommendation to the Board for consideration at the May Board Meeting.

Staff to respond to Corrie Appelt's letter acknowledging receipt and advising action being taken.

Staff

6.2 **Vacancy on Board**

- Still looking for someone to fill the Director, Administration and Planning position on the BCA Board. Any suggestions for a suitable candidate should be forwarded to the BCA office.

Board

6.3 **Awarding of Championships**

- Tom Hastie suggested that changes to the policies re: awarding of BCA Championship Events be considered. After discussion, it was agreed that no changes should be made at this time. A resolution to the BCA AGM could be put forward by anyone wishing to have changes considered by the membership.

6.4 **Athletics Canada National Policy for Sanctioning – Draft 11**

- A copy of the latest Draft was circulated.

MOVED (White/Harper) THAT STAFF BE AUTHORIZED TO RESPOND TO ANY "ATHLETICS CANADA NATIONAL POLICY FOR SANCTIONING DRAFTS" WHEN THEY ARE RECEIVED. CARRIED

Staff

- Staff to provide the Board with copies of any responses sent.

6.5 **Athletics Canada AGM – May 26-28**

- Tom Hastie, Brian McC Calder, Ron Bunting, Jerry Tighe and Sam Collier will be attending sessions in conjunction with the AGM; therefore, the BCA Office will be closed May 25 and 26.

7. **ADJOURNMENT**

MOVED (Dingle/White) THAT THE MEETING BE ADJOURNED (7:15pm). CARRIED

Submitted by Ann Kirk, Recording Secretary
28/04/06

Director _____

Director _____

