

## BC Athletics Officials' Committee Meeting August 26, 2012

Present: Alice Kubek, Bill Koch, Bob Cowden, Kathy Terlicher, Alwilda van Ryswyk, John Cull, Carol Cull  
Regrets: Laurel Wichmann, Shirley Young

### Approval of the Agenda

#### Old Business

- Motion from 2011 re: attendance of Committee members at meetings to be rescinded at 2012 AGM. Laurel to continue developing a plan to improve effectiveness of meetings, and attendance, to include (among others)
  - use of teleconferencing for specific Committee topics
  - Continue with shorter meeting format
- November 4 (first meeting after AGM) discuss meeting dates and format

Laurel

#### New Business

##### Chair – John Cull

- Budget statement not available from BCA
- Donation from Sprott Shaw brought recognition portion of budget to \$3000
- \$2600 allocated for this year's recognition items (shirts and bags).
- There has been an increase in expenditure for travel this year but our budget will not be overspent.
- 'Expense Form' for Officials will be revised, to list only applicable items
- Portfolio held by April Arsene has been taken over by Chair
- 'Meet Directors Manual' is currently being revised. Should be completed within a month.
- Remuneration
  - Written summary of oral report made at last April 29<sup>th</sup> Committee Mtg. was received.
  - Discussions held with CEO of BCA re compensation.
  - Decision was that there is no compensation for officials working in Field of Play, other than repayment of travel expenses and supplies
  - Compensation or remuneration for rental of photo timing equipment, set-up, takedown or entry/results tasks are not the business of the Provincial Sport Organization. The issue is deemed to have been resolved.
- Committee Handbook has been revised. Links to other documents (eg. Meet Directors Manual) have been used.
  - Explanation of what is an allowable Travel Expense is in the Handbook.
- Provincial Training Strategy
  - The Provincial Goal is to provide mentoring and evaluations of Officials to upgrade them to Levels 1, 2 and 3
  - Resource Binders have been provided to all eligible Officials who have indicated a desire to conduct Level 1 and Level 2 workshops.
  - The Provincial Training Strategy will be upgraded, as necessary, at the November 2012 Committee Meeting.

John

John

##### Vice Chair/Assistant to the Chair – Bob Cowden

- Goal is to make Agendas more concise (this becomes the 'workplan').
- AGM – October 13, 2012, Langley Legion (as arranged by Sue Kydd).
  - Resolutions to be received by Committee by September 29<sup>th</sup> (next Committee Meeting – September 30<sup>th</sup>)
  - 9:30 – 12:30 AGM and Lunch
  - 1:00 – 3:00 Mentor Training and Refresher
- Equipment
  - Race Walk Paddles purchased

Carol (inform  
Officials through  
Newsletter)

Bill

- Explore options of Sound System for Starters (ascertain need, useability and cost) John
    - Explore purchase of Electronic Projector for use by Officials
    - Request has been made to BCA to purchase a Count Down Display Clock
  - Examine BCA survey findings and strategic plan with reference to issues affecting Officials at September planning Meeting (September 30)
  - Travel Grant Program Carol
    - A worthwhile program. Frequent mention of this program to be made in the Newsletter.
  - Under 18 Program
    - Several individuals have graduated from this program. To continue.
- Vice Chair and Upgrading Coordinator – Kathy Terlicher
- See Upgrading Report (attached) John
  - Recommendation to NOC to accept a copy of the ‘Record Card’ as proof of Credits earned (instead of summary page). Kathy
  - Request Dale Loewen or Vince Sequeira create a fillable Level 1 to 3 Upgrading Application Form. Kathy
  - Umpire Folders for the Lower Mainland will need to be redone. Updating is done frequently. Kathy
  - Officials’ Name Tags
    - A new order will be sent in (including requested replacement tags) Laurel
- Research and Development Coordinator – Laurel Wichmann
- Redistribute document (to Committee Members) analyzing survey findings.
  - Provincial Communication Plan was distributed. Request that Laurel determine what further steps should now be undertaken with reference to this document.
- Zone 1, 2 Contact – Alwilda van Ryswyk
- John and Carol Cull will be the Officials’ Managers for NACAC
  - NACAC (2014) will be used extensively for mentoring and evaluating Officials upgrading to Levels 4 and 5. Alice
- Awards, Recognition Coordinator – Shirley Young
- Need to ensure that Nominations are received and sent to the appropriate body (eg. BCA, NOC etc.). NOC did not receive an “Official of the Year” nomination from BC in 2011. Alice Kubek has volunteered to work with Shirley to process nominations for awards other than the Provincial Awards (i.e. NOC, Hall of Fame etc.)
- Assignments Coordinator – Carol Cull
- Zone 3, 4, 5 Regional development Coordinator
    - Requests for Officials were received from more than 29 Meets
  - An effort was made to bring Officials to Lower Mainland Meets from the Island (Harry Jerome, Langley Pacific, Jamboree and Summer Games) and Kamloops area (Harry Jerome and Seniors’ Games). As well as to provide opportunities for Officials to attend the National Meet in Calgary.
  - Carol updated The National Vertical Jumps workshop and presented it in Langley and Calgary.
- Mentor & Training Coordinator – Bill Koch
- Suggestion made that Level 3 Evaluations should only be done at Meets where the caliber of the equipment and facilities and the number of Officials and volunteers is up to that level which would be expected at a Provincial Championship. John
  - The ‘Travel for Mentoring’ form needs to be re-formatted as a “Travel” form. The Committee also requires information from officials who travel to Meets outside of the Province and who are not being mentored. Bill, John
  - Spectator (Parent) Code of Conduct
    - BCA will be contacted with reference to the implementation and distribution of this document.
  - Juvenile Championships (Legion Meet) 2013, 2014, NACAC

- Expect to use these Meets for Mentoring and Evaluations. These will also provide an opportunity for National Level Clinics.

Zone 6 Contact – Alice Kubek

- Suggestion made that names to be considered for Nomination to the Wall of Honor etc. be brought to the September 30 Meeting.

Adjournment – 12:10

Next Meeting Dates:

September 30, 2012 - Committee Meeting

October 13, 2012 - AGM

November 4, 2012 - Committee Meeting

## Upgrades for 2012

### Level 1

Michelle Mann	January
Gabriella Por	February
Susan Endersby	April
Renxue Wang	May
Lewis LeVasseur	June
Vivian Hansberry	June
Linda Schatkoske	June

### Level 2

Gerald Joe	January
Keith Hooey	February
Brian Thomson	February
Linda Kouwenhoven	March
Daniel Elke	April
Robert Forbes	June
Michelle Mann	June

### Level 3

Crystal Bowman	March	Horizontal Jumps
Greg Nicol	June	Horizontal jumps
Jake Madderom	June	Horizontal jumps
Celina Wong	August	Throws
Vince Sequeira	August	Umpire

### Level 4

Al McLeod	March	Throws Referee
Bill Koch	October	Starter

**Level 5**

Brian Beck  
Greg Bush

March  
October

Photo Finish Chief Judge  
Throws

**Junior**

Pending NOC approval