

BC Athletics Officials' Annual General Meeting  
October 13, 2012  
Ladner, BC

Present: Joan Cowden Wayne Elke, Cheryl Elke, Brian Beck, Judy Armstrong, Wally Smeaton, Al McLeod, Helen Newmarch, Michele Peacock, Bob Cowden, Alwilda van Ryswyk, Connie Halbert, Mark Freeland, Peter Fejfar, Karen Davidson, Dale Loewen, Janice Loewen, Celina Wong, Sue Kydd, Erin Bell, Gary Bell, Nancy Fitzpatrick, Dave Short, Laurel Wichmann, Peter Hesketh, Steve Martin, John Akehurst, Bob Adams, Alice Kubek, Vince Sequeira, Iain Fisher, Bill Koch, Neil Chin Aleong, Marthy Merkt-Caprile, Enrique Merkt, Shirley Young, Hans Young, John Cull, Carol Cull

Approval of the Agenda

Bill Koch/Bob Cowden Passed

Secretary: Carol Cull

Membership

Officials are either registered

- As Individuals (unattached)
- By their Clubs

Reminder to all Officials to ensure that the 'Official' box is ticked on the membership form.

All BC Athletics members may now register for 2013 (fees will also include 2012 if they have not yet registered for this year). Officials (Level 2 and up) who did not receive an IAAF Rule Book in 2012 will receive a copy upon registering for 2013.

All Officials who registered in 2012 have had a Criminal Record Check completed (valid for 4 years from time of completion). Officials who did not register in 2012 must ensure that a Criminal Record Check is completed before registering for 2013.

Annual Report Presentation and Discussion (John Cull)

- Introduction of the current Committee members for 2012:
  - John Cull, Bob Cowden, Bill Koch, Alice Kubek, Kathy Terlicher, Alwilda van Ryswyk, Laurel Wichmann, Shirley Young, Sanda Turner (BCA Board Liaison), Carol Cull
  - The Committee met 5 times in 2012 and adopted a shorter (3 hour) meeting format during the latter part of the year.
  - Work done by Officials who were not members of the Committee, was acknowledged: Dale Loewen, Sue Kydd, Kevin Kydd
  - Regional Development Coordinators (4 regions) were recognized: Judy Gaiesky (Zones 7/8), Alice Kubek and Vince Sequeira (Zone 6), Alwilda van Ryswyk and Bob Cowden (Zones 1/2), Carol Cull (Zones 3/4/5).
- Annual Budget (April 1, 2012 to March 31, 2013) – see attached
  - Note: the travel portion of the budget covered travel for many Officials from outside of the Lower Mainland to attend the many Championship Competitions and Games held in this zone.
  - Funds are still available to cover the costs of selected Officials attending indoor Meets in Western Provinces this winter.
- Donations
  - Acknowledgement was made of the donations to the Officials' fund from Schools, Clubs and Corporate donors (totaling approx. \$3,500 in 2012).
- Highlights for 2012
  - Code of Conduct Revision (Ethics and Guidelines for Behaviour)
    - Thank you to Bill Koch for his authorship of this document
    - The Code of Conduct was printed and used extensively. More than 400 copies have been distributed and discussed (primarily at Workshops) in 2012.
  - Criminal Record Check
    - All Officials who registered in 2012 had Criminal Record Checks completed
  - Improved Communication
    - More than 18 E-news bulletins and email communications were sent to Officials.

- Additionally, items were posted on the BC Athletics Blog and Webpage.
- Provincial Training Strategy (training of Officials from Provisional to Level 3)
    - We have an expanded network of course presenters for Levels 1 and 2 workshops. New course presenters are: Aileen Lingwood, Ina Wallace, Vince Sequeira, Anne Lansdell, Roberta Tetlock (all received the updated resource binders).
    - Bill Koch is the Provincial Mentoring coordinator.
  - Lowlights and Issues
    - Abuse of Officials has been a problem in 2012. The use of the Code of Conduct needs to be extended to all participants; athletes, coaches, parents, spectators. It is our recommendation that a Code of Conduct for Spectators be written and distributed.
      - The Regional Development Coordinator followed up all reported incidents of the abuse of Officials in the Lower Mainland.
    - Program Statistics
      - Personal information (contact info, date of birth etc.) is provided to BC Athletics for all individuals who participate in workshops.
      - It has been difficult to comply with the request for information on those individuals participating in Evaluations. Attempts to develop an effective procedure have failed.
    - Regional Issues
      - There is a perception of inequality in the provision of services and opportunities for members in rural areas. We have tried to address complaints in this area through the use of travel expense funding, open access procedures and a Provincial Training Strategies but the perception remains.
  - Statistics
    - Other than the National Cross Country Competition, no other National Events have been held in BC in 2012. We have been able to provide opportunities for some Officials to travel to Calgary for the Senior Nationals and the Olympic Trials (some of the costs were borne by us) over the past 2 years. The next 3 years will be a challenge as National Competitions will all be held in Eastern Canada, meaning huge costs would need to be incurred in order to have BC Officials attend.
  - Education (see report under 'Clinics')
    - 1 or more Level 1 and 2 workshops were held in each region of the Province (no level 2 workshops were held in Zones 7/8). We have received positive feedback about all workshops that have been presented.
  - Mentoring (see report under 'Mentorship')
    - There has been an increase in the number of Mentoring sessions that have occurred over last year.
    - It continues to be difficult to track those mentoring sessions that have taken place.
  - Competition Highlights
    - See the list of those Events to be held in Province in the Annual Report (draft schedule available on the web – updated as information is available).
    - The National Legion Championships will be held in Langley in 2013 and 2014 (this will be our primary vehicle for providing National Credits and Evaluations for BC Officials).

#### Key Strategies of 2013 (Laurel Wichmann)

Background: In 2011 all active Officials received a survey to complete. In 2012 a recruitment kit was distributed to identified senior Officials.

- As a result of these initiatives the following ideas are considered to be of importance:
  - The promotion of Officiating through partnerships with member Clubs. By encouraging Officials to create alliances with Clubs we hope to increase our exposure or visibility and thus promote Officiating as a volunteer opportunity as well as to make connections with the individuals with whom we come in contact.
  - Increase the visibility of the Officials' Committee as well as improve its effectiveness.
    - The effectiveness of holding a meeting by teleconference is to be trialed at the February Committee Meeting date.
    - A more formal Newsletter is proposed. A volunteer Newsletter editor will be sought. This is someone who would be interested in creating a quarterly Newsletter.

- Examination of the document 'Best Practices in Volunteer Management' will help to guide our future plans. To see this pdf document, please Google Best Practices in Volunteer Management
- A Commitment to the aims of these practices at the Board level of BC Athletics will be essential in order to move forward.
- We need to reach out to younger individuals through the use of varied social media (i.e. Twitter, Facebook etc.)
- As we have been doing, we need to look beyond the Committee members to find individuals willing to take on jobs and responsibilities.
- We need to further support Officials' development by providing open and equitable access to training and competition experiences.
  - Creating a Power Point presentation with voice-over may be one way of promoting Officiating.

Motion to accept the Annual Report

Bill Koch / Sue Kydd      Passed

Resolutions

Notice of Motion – to rescind the motion from 2011 regarding election of Committee Members

Dale Loewen / John Cull      Passed

Committee Election (4 positions vacant)

Elected by acclamation: Neil Chin Aleong, Alice Kubek, Sue Kydd, Kathy Terlicher.

Adjournment: 11:20am

Open Forum

Topics:

- Mentoring, Evaluation and Upgrading
- Changing Lanes (Iain Fisher)
- New Web Page
- Conflicting Events

Many thanks to Dale Loewen for his inspired presentation.

Next Committee Meeting: November 4, 2012

Committee Meetings for 2013:

- February 23, 2013 (teleconference)
- April 21, 2013
- September 22, 2013
- November 16, 2013