Provincial Mentoring-Upgrading Report Form for Levels 1, 2 and 3

OFFICIAL’S NAME: ____________________________________ Please print name

DISCIPLINE EVALUATED _______________________________ CURRENT LEVEL ______

DATE OF LAST UPGRADE __ / __ / ____

NAME OF MEET _______________________________ DATE(S) __ / __ / ____

MEET LOCATION: _______________________________ LEVEL: Club____ Prov. ____ N/NC ____

(Please print) MENTOR’S NAME: ______________________________________

POSITION AT MEET: __________________________________________

MENTOR’S DISCIPLINE AND LEVEL ________________________________

EVENT OBSERVED ____________________________

Part I. GENERAL AND TECHNICAL:
(comment on any checked item in the written section on the next page)

1. Understanding and interpretation of rules:

2. Punctuality, reliability, enthusiasm:

3. Alertness, awareness, concentration:

4. Initiative, adaptability, versatility:

5. Decision-making ability, confidence:

6. Attitude, emotional control:

7. Appearance, uniform

8. Rapport with coaches and athletes

9. Accuracy of measurements, readings, recordings:

10. Voice control:

11. Positioning for best performance of duties:

* PERFORMANCE INDICATOR DEFINITIONS:

Satisfactory (SA): Fully meets the requirements of the duties; represents the standard for a fully qualified, experienced official in a fully capable manner.

Needs Improvement (NI): Clearly below fully satisfactory; room for improvement exists; may be due to inexperience or to other factors. Need for further development is recognized and required.

Not Applicable/Not Observed (NA/NO): As indicated.
Mentoring Report Form for Levels 1, 2 and 3

**EVENT OBSERVED:**

**PERFORMANCE INDICATOR**

<table>
<thead>
<tr>
<th>Part II. DIRECTING THE EVENT (for Level 3 only):</th>
<th>SA</th>
<th>NI</th>
<th>NA/ON</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Pre-Meet preparation (planning, timing, site review, equipment)</td>
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<td>2. Briefing the other officials before the event:</td>
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<tr>
<td>3. Briefing the athletes before and during the event:</td>
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<td>4. Leadership during the event:</td>
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<td>5. Voice control (authority, reach):</td>
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<tr>
<td>6. Positioning of team:</td>
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</table>

**Part III. STRENGTHS OF THE OFFICIAL:**

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

**Part IV. OPPORTUNITIES FOR IMPROVEMENT:**

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

**OTHER COMMENTS:**

____________________________________________________________________________
____________________________________________________________________________

**OFFICIAL:**

I have read this report and have discussed it with the mentor and I **AGREE / DISAGREE** (circle one) with the opinions expressed by the mentor.

Comments:
____________________________________________________________________________
____________________________________________________________________________

Signature of Official: __________________________ Date (d/m/y): _____/_____/______

**MENTOR:**

Have you worked with or observed this official on previous occasions?  **yes / no**

If yes, was this performance consistent with previous performances?  **yes / no**

In my opinion and based on my observations and the performance I have witnessed, I feel the above official **IS / IS NOT** (circle one) ready for the next level

Signature of Mentor: __________________________ Date (d/m/y): _____/_____/______