

Minutes of BCA Officials' Committee Meeting
February 1, 2009

Members Present:

Sue Kydd	Laurel Wichmann	Shirley Young
Alice Kubek	Kathy Terlicher	Anne Lansdell
Carol Cull	John Cull	Bob Cowden
April Arsene	Jackie Barrington	Alwilda van Ryswyk

Board Member – Diana Hollefreund

Chair John Cull

Recorder Jackie Barrington

Business Arising from Minutes

Awards Nominations

- Card and congratulations given to Shirley Young, first recipient of the Jane Swan Award for long time service to JD athletes
- Cards also given to Alice Kubek, Ralph Coates Award, for long standing service; Wally Smeaton/Jackie Barrington, Ian McNeill Award, Official of the year; Keith for NOC Wall of Honor
- Agreed that the selection committee will select single award winners in the future (no more joint awards).

Action: Shirley/Anne will get the time line and dates for other “external” awards for which BCA officials are eligible.

- Level 1 Workshop for Pacific Athletics (Anne) – Some members of Pacific Athletics are currently working through the VIAA training program and are in contact with Diana. There is no need for Anne to contact this Club for training.
- Level 1 Workshop for North Shore (Laurel) Bert Engelmann was unable to complete the workshop. John will contact the new official regarding workshops in the Lower Mainland.
- Updates for display boards (John) – new phone numbers were given to Zones 2 and 6 to replace old BCA numbers on the boards
- Kathy distributed Umpire Manuals to the Island and Kamloops

Volunteer BC Membership (Laurel) – renewal not necessary. A free site (Volweb) is available where Clubs can post information for volunteers. Initially, labour intensive; after initial work is done, the site

is easy to manage. Diana suggested targeting specific events to see if there is a response.

Action - Laurel will look into the possibility of using other social network sites such as *Craigslist and Facebook* to post volunteer opportunities

Chair's Report

Budget – cost of the 2009 rule books will be taken from the budget

- \$900 has been used for travel to indoor meets
- Equipment needed – a large loud hailer for Zone 3
- Another wind gauge for the Island, approximate cost \$300-\$400
- Current wind gauges need calibrating to ensure accuracy of wind readings
- Stop watches may also need servicing (certification)
- Budget proposal not done, will be done within the next month

Action – John will find out how to get the gauges calibrated and the cost of calibration. Kathy to provide information

2009 Draft Schedule

- Schedule posted on BCA's website
- Meet to add to schedule, May 23/24, 2009 – Elwood Wylie/BC Masters in Nanaimo

Meet Director's Manual - posted in the technical section of BCA's website

Meeting Schedule for March/April

- Saturday March 7, 2009 – 9 a.m. – 2 p.m. in Surrey
- Sunday April 5, 2009 – 9 a.m. – 2 p.m. in Surrey
- Items for March meeting
 - Recognition program
 - Travel grants
 - Regional development
 - Plans for training

Sub-committee Reports

Assignments/Upgrading Committee (Carol, Kathy, Bob, April, Anne, Alice)

- Discussion of the Travel/Mentoring Spreadsheet (to be updated and distributed).

Clinics

- Level 2 Clinic will be held in South Surrey. The Clinic is scheduled for February 18/19, 2009 from 5:30 P.M. to 8:30 P.M.

Action – Committee members are asked to call the Clubs on their list to remind club members of the workshop (Zone 3,4,5)

- Level 2 Clinics are confirmed for Kamloops and will be confirmed for Zone 6
- National level clinics needed for HJ, Throws and Umpires

Action – John will request approval from NOC for National level clinics at Canadian Masters Championships.

New Business

Review of Goals for 2009 (selected items)

Goal 1. Promote officiating through effective partnerships with member Clubs and individual BCA members

- Agreed that it is useful for committee members to make personal contact with Clubs to recruit new volunteers for officials training
- Clubs hosting meets should be encouraged to train new officials
- All regions need to become self sufficient with officials

Goal 2. Provide Leadership at all athletics events in the Province. Use every event as an opportunity to promote officiating.

- April noted that providing leadership at all events can become taxing and overwhelming
- Sue suggested that emphasis should be placed on BCA sanctioned events since there is a limit to our stamina
- John suggested that we should respond to as many as we can without undermining our ability to service BCA sanctioned events.

Announcer's Text

- John distributed a script that will be given to announcers at meets to recognize the work of officials (attached to these minutes)
- Committee members will ensure that the text is in the hands of announcers at the events they attend

- The text will be placed in the Meet Director's Manual

Acknowledgement (Promotional) Text

- Clubs will be asked to include the text in their event publicity (attached to these minutes)

Training Plan

- Diana is developing Quick Reference Cards on disciplines in track and field
- Information was collated from the cards from the US and Saskatchewan
- Cards will cover technical aspects in various disciplines
- Cards could be used to conduct a Level 3 workshops (60-90 minutes)
- Workshops could be held a few hours before the meet starts for a quick review of rules
- Cards will be edited and given to officials

Action – John will write an introductory paragraph to discuss the purpose of the cards.

Committee members have volunteered to edit the cards.

Kathy – Umpiring

Carol – VJ

Jackie – HJ

The following officials will be contacted to see if they are able to edit:-

David Weicker – Photo Finish

Peter Fejfar/Hugh Morrison – Throws

Dale Loewen – Starter, Starter's Assistant, Recall

Content for all cards – Site preparation, “Marshalling” (athlete control), officiating positions and tasks (task analysis), List of faults, Technical tips

Editing should be done in **RED**. Cards will be formatted using Verdana Font, Headers and Bullets. Use language of event.

Edit cards using the Level 2 Workshop material

Action - Diana to contact editors

Action – John to distribute Level 2 material to editors for reference

Other New Items

Travel Grants – John would like to use \$1000 to create five bursaries for Level 2 Officials (travel to Championships in BC for mentoring).

Action – Bob will develop eligibility criteria for allocation of bursaries

Diana – North America Indigenous Games

- All pre-arranged plans made for the games went astray
- Diana suggested that funds for any external (non BCA) event needs to be paid up front so that all details can be permanently made
- Bob noted that Kamloops has created a Society to handle the World Masters. This society is not affiliated with Kamloops Track & Field Club.

World Police & Fire Games, 2009

- Carol has given a list of contact names to the organizers of these games.

Individual Action Items

Alice

- Track mentoring assignments for Level 2, 3 and 4 officials
- Shopping list for the Nanaimo stadium

Action – Diana will contact Al re: shopping list for Nanaimo stadium

- “Eagle Eye” timing system

Action – Alice will send the information to John. The IAAF Technical Committee does not approve this system.

Other Individual and Parking Lot items were not discussed because of constraint on time. Tabled for next meeting

Meeting adjourned at 4:15 P.M.

Announcers Text

Dear Announcer

Please repeat this announcement several times, on each day of the event.

On behalf of _____ (**insert club/event name**) I would like to thank the many BC Athletics Officials who are with us today. It is because of the expertise and high level of commitment demonstrated by this group of volunteers, that we enjoy the quality of athletics we experience in British Columbia.

Athletes, you will see many of these people, volunteering their time, at events throughout your competition season, be sure to give them your thanks.

Again, the _____ (**insert club/event name**) sends appreciation to the BC Athletics Officials for the good work they do. These events would not happen without you!

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Acknowledgement Text for Programs, Advertising

BC Athletics member officials provide volunteer officiating at this event. The IAAF and Athletics Canada certify BCA Officials for all events held under their authority: Track and Field, Road Race, Race Walk, Cross Country and Mountain Running. For further information and certification, visit:
www.bcathletics.org/officials